

# Council



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17 September 2019

A meeting of the **Council** of North Norfolk District Council will be held in the Council Chamber - Council Offices, Holt Road, Cromer, NR27 9EN on **Wednesday, 25 September 2019 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:Emma.Denny@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

**Emma Denny**  
**Democratic Services Manager**

**To:**

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order to attend this meeting, please let us know in advance**  
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

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## A G E N D A

### 1. PRAYER

Led by Reverend Phil Blamire, Rural Dean for Holt and Rector for Weybourne Benefice.

### 2. CHAIRMAN'S COMMUNICATIONS

To receive the Chairman's communications, if any.

### 3. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

### 4. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

### 5. MINUTES

1 - 8

To confirm the minutes of the meeting of the Council held on 24<sup>th</sup> July 2019.

### 6. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

### 7. PUBLIC QUESTIONS/STATEMENTS

To consider any questions or statements received from members of the public.

### 8. PORTFOLIO REPORTS

9 - 52

To receive reports from Cabinet Members on their portfolios.

1. Cllr A Brown – Planning & Housing
2. Cllr S Butikofer – Strategy & Corporate Services
3. Cllr A Fitch-Tillett - Coastal
4. Cllr V Gay – Culture & Wellbeing
5. Cllr G Hayman – Commercialisation & Assets
6. Cllr R Kershaw – Economic & Career Development
7. Cllr N Lloyd – Environment
8. Cllr E Seward – Finance

*Members are reminded that they may ask questions of the Cabinet Member on their reports and portfolio areas but should note that it is not a debate.*

**9. RECOMMENDATIONS FROM CABINET 09 SEPTEMBER 2019**

53 - 102

**Agenda item 6: Budget Monitoring Report 2019/20 - Period 4**

**To recommend that:**

Council agrees to release £468,954 from capital receipts to fund the ongoing maintenance works to Cromer Pier following receipt of the storm surge insurance payment.

**Agenda item 9: Electric Vehicle Charge Points – Council Car Parks**

**To recommend to Council:**

The approval of a capital budget of £248,600 to fund the EVC installation project as described in the report. This is to be funded from capital reserves and OLEV grant from Government as described in the report.

**10. RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 18 SEPTEMBER 2019**

To consider any recommendations from the Overview & Scrutiny Committee meeting held on 18 September 2019.

*Please note this meeting took place after the Council agenda was published. The Chairman of the Committee will provide a verbal update, if required.*

**11. RECOMMENDATIONS FROM THE CONSTITUTION WORKING PARTY 17 SEPTEMBER 2019**

The following recommendations were made:

**Agenda item 6: Contract Procedure Rules**

To recommend to Council that the Contract Procedure Rules are updated to reflect the following:

1. Updates and changes in legislation, including thresholds, definitions and procedures.
2. Future proofing to ensure references to any EU legislation will be deemed incorporated into these rules if it is incorporated into UK law post Brexit.
3. Recommendations and requirements proposed by the Auditors following an audit in 2018 and the outcome of that.

**Agenda Item 7: Review of the Budget process**

To recommend to Council:

1. That the constitution be amended to require that amendments to the Council's proposed Budget are to be sent in writing to the Councils Section 151 Officer (or in his or her absence, the

Deputy Section 151 Officer) by 5pm two clear working days before the scheduled meeting at which the Council's Budget is to be set. This will allow proposals to be costed by the finance team before they are debated by Members, to allow the financial consequences to be taken into consideration during the debate. Any proposals will be kept confidential until announced at the meeting as required.

2. It is proposed that the requirement for amendments proposed at Full Council to be reconsidered by Cabinet be removed, as this presents a risk to the Council that a legal budget may not be set in the timeframe prescribed by the relevant legislation.

## **12. QUESTIONS RECEIVED FROM MEMBERS**

To consider any questions from members. Members are reminded that questions to the Leader and members of Cabinet should be put during Agenda item 8 – Portfolio Holder reports. All other questions should be directed to the Chairman of a committee (as outlined in Chapter 2, section 11 of the Constitution)

## **13. OPPOSITION BUSINESS**

None Received.

## **14. NOTICE(S) OF MOTION**

None Received.

## **15. EXCLUSION OF PRESS AND PUBLIC**

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) \_ of Part 1 of Schedule 12A (as amended) to the Act.”

## **16. PRIVATE BUSINESS**